

The English Ceramic Circle

Report and Accounts for the Year Ended 31st October, 2016



Registered Charity Number 1097063

**THE ENGLISH CERAMIC CIRCLE  
ANNUAL REPORT AND FINANCIAL STATEMENTS  
YEAR ENDED 31 OCTOBER 2016**

This report has been prepared in accordance with the Charity Commission's publication "Financial Reporting Standard for Smaller Entities" ("FRSSE") applicable to reporting periods beginning after 1st January 2015

**1. REFERENCE AND ADMINISTRATIVE DETAILS**

Charity Name: The English Ceramic Circle (also known as the "ECC")

Registered Charity Number: 1097063

Charity's Principal Postal Address: BM Box 7246, London WC1N 3XX.

Trustees

Roger Massey - President (resigned 19 March 2016)

Charles Dawson - Editor of Transactions (appointed President on 19 March 2016)

Patrick Hagglund - Editor of Transactions (from August 2016)

Jonathan Gray - Meetings Secretary

Patricia Macleod - Membership Secretary

Stephen McManus - Librarian

Nicholas Panes - Treasurer (resigned 19 March 2016)

Alan Walden - Treasurer (appointed 19 March 2016)

Jacqui Pearce

Rosemary Pemberton

Mary White

Ana Tims - webmaster (co-opted 10 December 2016)

Nigel Cooke (resigned 2nd September 2016)

**2. STRUCTURE, GOVERNANCE & MANAGEMENT**

The Charity is an unincorporated association, governed by the Rules of The English Ceramic Circle ('The Rules'), which were revised at and took effect from the Annual General Meeting held on 19 March 2016. A copy of the Rules can be found on the Charity's website.

The Trustees of the Charity form the Committee of the English Ceramic Circle. The Committee comprises not more than fifteen members who are elected (for a term of not more than 3 years with the right to re-election) and two appointed members who are the Honorary Editor and the Honorary Librarian. The Committee has power to co-opt not more than three members, and a list of the current Trustees is set out above. Having served for three years, Roger Massey and Nicholas Panes stepped down as President and Treasurer respectively at the annual general meeting in March, and Nigel Cooke resigned as a Trustee on 2nd September. The Trustees wish to thank all three for their valuable contributions to the running of the Circle during their terms in office.

The Charity has no employees. The Accounts have been subject to Independent Examination as required by Part 8 of the Charities Act 2011.

### **3. A FINANCIAL REVIEW**

Bankers : Natwest Bank plc

Independent Examiner: Mr John Beetwell

Financial Year: 1 November 2015 to 31 October 2016

The Circle had a successful year, earning a surplus of £7824 (2015 £9173). Total income increased substantially, principally because the Circle organised a visit to the United States

Seminar income increased as a result of holding two seminars during the year, but subscriptions and donations fell. Advertising income also declined substantially as a result of a number of previous advertisers declining to repeat their advertisements in the Transactions. ECC is a registered charity and we encourage donations and bequests from both members and the public to enable the Circle's activities to continue.

Mailing costs reduced significantly following the committee's decision last year to use email wherever possible for this purpose, and we would encourage any member who has not already done so to please supply us with an email address.

### **4. OBJECTIVES, ACTIVITIES & ACHIEVEMENTS**

The Objectives of the Charity, as defined in section 2 of The Rules, are:

- a) To advance the public knowledge and appreciation of ceramics and enamels manufactured, decorated, or used in the British Isles.
- b) To promote research and study in all matters relating to ceramics and enamels manufactured, decorated, or used in the British Isles and to disseminate the useful knowledge gained for the public benefit.

The Charity provides public benefit through its Transactions and other publications, which are available in a variety of libraries and also for sale to the public, and through its public meetings and seminars.

The English Ceramic Circle held meetings during the year at the lecture theatre at the Kensington Library, Hornton Street, Kensington, London. At these meetings, papers were presented on a wide variety of ceramic related topics. The Circle also held a series of monthly evening lectures in the lecture theatre of Bonham's in Montpelier Street, London.

The Circle held a successful one day seminar "A Taste for the Antique - The Neo-classical Style and Ceramics in England c. 1770-1800" to coincide with the summer Art Antiques London fair with a second day held at the Wedgwood Museum in Barlaston. A further seminar, "Aldgate to Vauxhall - London Delftware seminar" was held in conjunction with the Museum of London.

The Circle maintains a printing reserve to cover the anticipated costs of printing the papers delivered to members but not yet published. At year end this stood at £18500 (2015 £18500). All other reserves totalling £53,990 (2015 £46,167) are available to finance the Circle's activities

### Regular Publications

The English Ceramic Circle publishes an annual publication, The Transactions of the English Ceramic Circle. During 2016 the first of a series of bi-annual newsletters was also distributed to the membership.

Early in 2015 your Circle was able for the first time to make ECC Transactions available online. Some 80 years of Transactions are now available online in searchable digitised form. The searches allow subscribers to find articles and references of interest almost immediately. Apart from a nominal registration fee this archive is made available free for ECC members and is available to members of the public for a fee designed to recover website costs. ECC members all around the world have signed up and a small income was also earned from public access to the archive.

### Membership

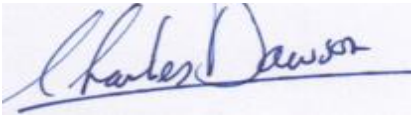
The Circle offers annual subscription membership which entitles Members to receive the annual Transactions and sometimes (at the discretion of the Committee) other publications without further charge. Membership is offered to individuals, joint membership to two individuals at the same address, and Institutional Membership. The latter category entitles Institutions to send any nominated individual to meetings organised by ECC.

Membership numbers fell slightly during the year as age takes its toll and subscription income declined as a result. However a number of additional members provided gift aid declarations and we urge any UK tax payer who has not done so to consider this valuable addition to the Circle's income.

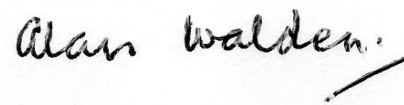
	Single	Dual	Institutional	Total	Last Year
UK members	230	93	17	340	359
Europe	9	0	11	20	20
USA and Canada	57	7	23	87	93
Australia & New Zealand	18	7	1	26	20
Rest of World	3	0	0	3	3
	<b>317</b>	<b>107</b>	<b>52</b>	<b>476</b>	<b>495</b>

On behalf of the Trustees



A handwritten signature in blue ink that reads "Charles Dawson". The signature is written in a cursive style and is underlined with a single horizontal line.

Charles Dawson  
President

A handwritten signature in black ink that reads "Alan Walden". The signature is written in a cursive style and ends with a long, sweeping horizontal stroke.

Alan Walden  
Treasurer

20th January, 2017

**Statement of Financial Activities  
for the Year Ended 31st October 2016**

INCOMING RESOURCES	£	2015-16		£	2014-15		£
<b>Voluntary Income</b>							
Subscriptions		19,415			20,164		
Gift Aid reclaimed		2,892			2,830		
Donations		566	22,873		1,122	24,116	
<b>Investment Income</b>							
Bank Interest			293			203	
<b>Income from Charitable Activities</b>							
Publication Sales		218			481		
USA visit		35,686			-		
Seminar income		9,362			7,213		
Advertising income		2,443			5,825		
Other income		459	48,168		992	14,511	
<b>Total Incoming Resources</b>			71,334			38,830	
<b>RESOURCES EXPENDED</b>							
<b>Costs of Charitable Activities</b>							
Publication Costs	18,815			16,477			
Addition (-Release) to (from) Printing Reserve	-	18,815		-	16,477		
Mailings and Postage		893			1,470		
Meetings		2,417			3,297		
Website and computer expenses		1,016			795		
Costs of USA visit		31,329			-		
Depreciation		-			-		
Seminar costs		8,829			6,862		
Other Costs		211	63,510		756	29,657	
<b>Total Resources Expended</b>			63,510			29,657	
Net surplus / -deficit for the year			7,824			9,173	
Unrestricted funds brought forward			46,167			36,994	
Unrestricted funds carried forward			53,991			46,167	

**Balance Sheet at 31st October**

	Notes	2016		2015	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets	2		-		-
<b>Current Assets</b>					
Debtors and Prepayments	3	4,632		6,707	
Cash at Natwest Bank		8,450		5,181	
Cash at Scottish Widows		<u>65,187</u>		<u>55,930</u>	
		<u>78,269</u>		<u>67,818</u>	
<b>Current Liabilities</b>					
Creditors and accruals	4	<u>5,778</u>		<u>3,151</u>	
<b>Net Current Assets</b>			72,491		64,667
<b>Net Assets</b>			<u>72,491</u>		<u>64,667</u>
 <b>Represented by:</b>					
Unrestricted Funds			53,991		46,167
Restricted Funds: Printing Reserve	1		18,500		18,500
			<u>72,491</u>		<u>64,667</u>

The Financial Statements were approved by the trustees and signed on their behalf by:



Charles Dawson (President)



Alan Walden (Treasurer)

**Notes to the Financial Statements**  
**For the Year Ended 31st October, 2016**

**1 ACCOUNTING POLICIES**

**(a) Basis of accounting**

The financial statements have been prepared using the historic cost convention and in accordance with generally accepted accounting principles. The statements have been voluntarily compiled on an accruals basis to comply with the principle recommendations of the Charity Commission's publication "Financial Reporting Standard for Smaller Entities" [2015].

Income from Members' subscriptions, which entitles members to receive the annual Transactions publication and to attend both public and members' meetings, is recognised in the year in which those meetings take place.

Income from Gift Aid is accounted for in the financial year in which the refund claim is submitted. Income from publication grants, provided such grant is committed, is accounted for in the year in which the relevant publication costs are incurred.

The Circle holds stocks of past Transactions which it sells to the public and to members. Some of these publication are many years old and the trustees take the view that maintaining a stock recording system to maintain these relatively low valued stocks would not be justified. Accordingly, subject to the matters set out below, publication costs are expensed in the accounts in the year in which they are printed.

The Circle maintains a Printing Reserve to make allowance for the cost of unpublished Transactions, or supplements to Transactions, where the relevant papers have been presented by Members to the Circle but the printing not yet undertaken.

**(b) Statutory Disclosures**

During the year two committee members were reimbursed for travel and accommodation costs incurred on behalf of the Circle at a total cost of £285. No other trustee expenses were incurred.

**(c) Depreciation**

The Circle's computer and projection equipment is fully written down. It was depreciated on a straight line basis over its expected useful life, namely 3 years.



<b>2</b>	<b>Tangible Fixed Assets</b>	Computer, Software, and Projection Equipment
	<b>Cost</b>	£
	Opening balance at 1st November 2015	1,220
	Additions	
	Closing Balance at 31st October 2016	<u>1,220</u>
	<b>Depreciation</b>	
	Opening balance at 1st November 2015	1,220
	Charge for the year	-
	Closing Balance at 31st October 2016	<u>1,220</u>
	<b>Net Book Value at 31st October 2016</b>	<u>0</u>

<b>3</b>	<b>Debtors and prepayments</b>	As at 31st October:	<b>2016</b>	<b>2015</b>
	Amounts falling due within one year:		£	£
	Seminar costs paid in advance		1,468	-
	Advertising debtor		-	600
	Meetings expenses paid in advance		1,796	1,445
	Mailing and postage paid in advance		702	896
	Gift Aid claimed not received		-	2,830
	Website expenses paid in advance		416	836
	General expenses paid in advance		120	-
	Accrued bank interest receivable		130	100
			<u>4,632</u>	<u>6,707</u>

<b>4</b>	<b>Creditors and accruals</b>	As at 31st October:	<b>2016</b>	<b>2015</b>
			£	£
	Subscriptions received in advance		2,931	3,057
	Seminar receipts received in advance		2,692	-
	Archive sales received in advance		32	
	Misc expenses		123	94
			<u>5,778</u>	<u>3,151</u>

**Independent Examiners' Report to the Trustees of  
The English Ceramic Circle for the Year Ended 31st October, 2016**

I report on the accounts of the Trust for the year ended 31st October, 2016 which are set out on pages 5 to 8 :

**Respective responsibilities of trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the current year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiners' report**

My examination was carried out in accordance with the general Directions given by the Charity Commissioner. An examination includes a review of accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiners' statement**

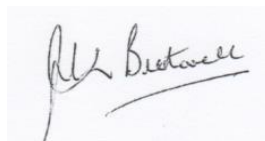
In connection with my examination, no matter has come to my attention which give me reasonable cause to believe that in any material respect the requirements:

- 1 to keep accounting records in accordance with section 130 of the 2011 Act; and
- 2 to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met

Nor has any matter come to my attention to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Beetwell  
c/o BM Box 7246  
London  
WC1N 3XX



13th January, 2017